



REQUIRED FORMS

1. Camp Registration Form
2. Virginia School Entrance Health Form (PDF)
3. Current Immunization Record
4. Camp Waiver Form*
5. Medication Authorization Form (if applicable)*
6. Proof of Identity and Age - One of the following must be presented in person on or before the first day of camp: Certified birth certificate, Birth registration card, or Passport (current or expired)

CAMP PAPERWORK

To ensure the health, safety, and smooth operation of our camp program, all required paperwork must be completed and submitted prior to a camper's attendance. Campers may not begin camp until all documentation is received and approved. **Grace students are only required to submit the asterisked forms.**

REFUND POLICY

Summer Camp tuition is due at the time of registration. Families may cancel their registration and receive a full refund if written notice is provided to Grace Episcopal School no later than May 14. Beginning May 15, all camp fees are non-refundable.

Grace Episcopal does not offer make-up days or prorated fees for camp absences for any reason, including illness, dismissal, or early withdrawal from the camp program. At the request of a parent or guardian, Grace may allow a camper to transfer to a different camp session, subject to availability and at the School's discretion.

POTTY TRAINING POLICY

For the health and safety of all campers, children must be fully potty trained before attending summer camp. Staff can offer verbal reminders and support with clothing, but they are unable to assist with diapering, pull-ups, or cleaning after accidents.

We understand that occasional accidents can occur, especially in a new environment. Repeated toileting accidents may result in dismissal from the camp program.

REST POLICY

Our summer camp includes a daily rest or quiet time in accordance with Virginia licensing requirements for our campers under the age of 5. Campers will be provided with a designated quiet space to rest. Children are not required to sleep and may engage in quiet activities after an initial rest period. This time supports a balanced day and the well-being of all campers.

LATE POLICY

Late pick-up fees after the 5:00 PM camp dismissal are assessed at \$20.00 for the first five (5) minutes and an additional \$5.00 for each five (5) minutes after that.

Contact camp staff at grace365@graceschoolalex.org with any questions or concerns.



Grace Episcopal School